

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * November 2, 2020 * 7:00 PM
Virtual

PLEASE NOTE: The Warren Township Board of Education has changed the details of the meeting as follows: Due to nationwide health concerns, the meeting will be entirely virtual, with Board members, Administration and the public welcome to attend at <https://tinyurl.com/WarrenTBOE110220>.

I. Call to Order and Statement of Presiding Officer Christian Bellmann, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on October 20, 2020. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Vaishali Amberkar	___ Mark Bisci	___ Marc Franco
___ Aaron Bellish	___ David Brezee	___ Ayanna Taylor-Venson
___ Christian Bellmann	___ Lisa DiMaggio	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the October 19, 2020 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

· Suspension Report

In School:

0

Out of School:

0

· Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort A October 21	Cohort A October 13	Cohort A October 14	Cohort A October 13	Cohort A October 20
Cohort B October 23	Cohort B October 15	Cohort B October 15	Cohort B October 15	Cohort B October 22

Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort A October 27 Non-Fire Evacuate	Cohort A October 20 Non-Fire Evacuate	Cohort A October 21 Non-Fire Evacuate	Cohort A October 21 Non-Fire Evacuate	Cohort A October 27 Non-Fire Evacuate
<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort B October 28 Non-Fire Evacuate	Cohort B October 22 Non-Fire Evacuate	Cohort B October 22 Non-Fire Evacuate	Cohort B October 22 Non-Fire Evacuate	Cohort B October 28 Non-Fire Evacuate

VI. President's Remarks – Mr. Christian Bellmann

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentation

IX. Discussion

X. Committee Reports

XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on October 19, 2020.

A.2. Bedside Instruction
RESOLVED, the Board of Education approves the bedside instruction through

Learn Well for Student #1856892682, beginning October 20, 2020, at an hourly rate of \$39.75, at a cost not to exceed \$2,147.

A.3. HIB Self-Assessment
RESOLVED, that the Board of Education approves the HIB Self-Assessment for the 2019-2020 school year.

A.4. Tuition Contract
RESOLVED, the Board of Education approves a tuition contract with the Parents of Students #3254607499 and #6020805187 for continued attendance in the Warren Township School, effective November 9, 2020 through December 23, 2020, at a total tuition cost of \$4,300.32.

B. Finance/Operations/Transportation

B.1. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the report of the secretary for the month of September 2020; and
WHEREAS, this report shows the following balances on September 30, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$6,502,779.52		\$1,275,641.28
(10) General Current Expense		\$0.00	
(11) Current Expense		\$2,229,309.40	
(12) Capital Outlay		\$215,920.83	
(13) Special Schools		\$167,716.24	
(20) Special Revenue Fund	(\$110,465.38)	\$32,288.98	\$0.00
(30) Capital Projects Fund	\$1,129,145.12	\$0.00	\$355,825.94
(40) Debt Service Fund	\$0.65	\$0.65	\$60,336.00
TOTAL GOVERNMENTAL FUNDS	\$7,521,459.91	\$2,645,236.10	\$1,691,803.22
(60) Milk Fund	\$4,049.49	\$ (26,000.00)	\$ 17,207.49
(61) Juice and Water Fund	\$1,358.13	\$ (11,000.00)	\$ 1,358.13
TOTAL ENTERPRISE FUNDS	\$5,407.62	(\$37,000.00)	\$18,565.62

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Budget Transfers for Month of September 2020
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-216-100-035-04-01	Speech & OT - Extra - MHS	11-000-216-600-033-08-00	Speech & OT - Supplies	\$735
2.	11-000-221-110-030-12-00	Curriculum Development Stipends CS	11-000-223-580-030-12-00	Workshops & Travel-Staff Training - CS	\$6,720
3.	11-000-221-110-033-12-00	Curriculum Development Stipends - MS	11-000-223-580-033-12-00	Workshops & Travel-Staff Training - MS	\$6,720
4.	11-000-221-110-035-12-00	Curriculum Development Stipends-MHS	11-000-223-580-035-12-00	Workshops & Travel-Staff Training -MH	\$6,720
5.	11-000-221-110-040-12-00	Curriculum Development Stipends-ALT	11-000-223-580-040-12-00	Workshops & Travel-Staff Training -ALT	\$6,720
6.	11-000-221-110-050-12-00	Curriculum Development Stipends - WS	11-000-223-580-050-12-00	Workshops & Travel - Staff Training-WS	\$6,720
7.	11-000-221-110-030-12-00	Curriculum Development Stipends - CS	11-000-223-320-030-12-00	Staff Training - Purchased Svcs. - CS	\$5,000
8.	11-000-221-110-033-12-00	Curriculum Development Stipends - MS	11-000-223-320-033-12-00	Staff Training - Purchased Svcs. - MS	\$5,000
9.	11-000-221-110-035-12-00	Curriculum Development Stipends-MHS	11-000-223-320-035-12-00	Staff Training - Purchased Svcs. - MHS	\$5,000
10.	11-000-221-110-040-12-00	Curriculum Development Stipends-ALT	11-000-223-320-040-12-00	Staff Training - Purchased Svcs. - ALT	\$500
11.	11-000-221-110-050-12-00	Curriculum Development Stipends - WS	11-000-223-320-050-12-00	Staff Training - Purchased Svcs. - WS	\$5,000
12.	11-000-223-500-030-08-00	Staff Training - Purch. Svcs.-SPS - CS	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$100
13.	11-000-223-500-033-08-00	Staff Training - Purch. Svcs.-SPS - MS	11-000-223-580-033-08-00	Workshops & Travel - SPS - MS	\$100
14.	11-000-223-500-035-08-00	Staff Training - Purch. Svcs.-SPS - MH	11-000-223-580-035-08-00	Workshops & Travel - SPS - MHS	\$100
15.	11-000-223-500-040-08-00	Staff Training - Purch. Svcs.-SPS - ALT	11-000-223-580-040-08-00	Workshops & Travel - SPS - ALT	\$100
16.	11-000-223-500-050-08-00	Staff Training - Purch. Svcs.-SPS - WS	11-000-223-580-050-08-00	Workshops & Travel - SPS - WS	\$100
17.	11-000-230-339-000-01-00	Purch. Professional Services- Admin.	11-000-291-270-000-00-00	Health Benefits	\$12,000
18.	11-000-270-390-000-10-00	Transportation- Other Purch. Services	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$3,890
19.	11-204-100-101-033-07-00	Salaries - LLD - MS	11-214-100-101-033-07-00	Salaries - Autism - MS	\$69,910
20.	11-204-100-500-033-08-00	LLD - Other Purchased Svcs. - MS	11-214-100-500-033-08-00	Autism - Other Purchased Svcs. - MS	\$1,926
21.	11-204-100-610-033-08-00	LLD Supplies - MS	11-214-100-610-033-08-00	Autism Supplies - MS	\$4,250
22.	11-230-100-500-035-12-04	Basic Skills - Purchased Services- MHS	11-230-100-610-033-12-07	Basic Skills Supplies - MS	\$128
23.	11-230-100-500-040-12-05	Basic Skills - Purchased Services - ALT	11-230-100-610-033-12-07	Basic Skills Supplies - MS	\$264
24.	11-230-100-500-050-12-06	Basic Skills - Purchased Services - WS	11-230-100-610-033-12-07	Basic Skills Supplies - MS	\$264
25.	12-000-252-730-000-11-01	Equipment - Technology	11-000-291-270-000-00-00	Health Benefits	\$50,140
26.	12-000-263-730-000-09-00	Grounds - Equipment	11-000-263-610-000-09-00	Grounds Supplies	\$2,000
27.	12-000-400-334-000-09-BG	Architect Services - B&G Roof	11-000-291-270-000-00-00	Health Benefits	\$15,264

C. Personnel/Student Services

C.1. Substitute Teacher

RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2020-2021 school year.

Name
Michelle Ferdinand
Elizabeth Craig

C.2. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3227	FFCRA - November 13, 2020 (paid) FMLA - November 16, 2020 through December 7, 2020 (paid)
#3171	FFCRA - October 25, 2020 through November 6, 2020 (paid)

#2942	FFCRA - October 25, 2020 through November 6, 2020 (paid)
#1947	FFCRA - October 25, 2020 through November 6, 2020 (paid)
#3454	FMLA - November 16, 2020 through November 30, 2020 (paid)

C.3. WTEA Stipend Position 2020-2021

RESOLVED, that the Board of Education approves the following WTEA stipend position for the 2020-2021 school year:

Position	Name	Amount
Student Government Advisor	Timothy O'Henev	\$1,470

C. 4. Approval to Create Positions

RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2020-2021:

Location	Position	Full-Time Equivalent
District	Computer Technician 13-00-27/bj	1.0

C.5. Long Term Substitute

RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee
Thomas Henry*	November 11, 2020 through December 23, 2020	#1312

* (This motion supersedes previous motion from October 19, 2020)

C.6. Employment for the 2020-2021 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Elizabeth Craig	Classroom Paraprofessional 08-50-08/bjq	WS	N/A	2	\$24,580	On or about November 9, 2020	N	To replace employee #3456

D. Policy

D.1. Policies – Second Reading

RESOLVED, that the Board of Education approves the second reading **and adoption** of the following policies:

Number	Name	New/Revision	Source of Changes
P1620	Administrative Employment Contracts	R	SEA
P1648.02	Remote Learning Options for Families	R	SEA
P2431	Athletic Competition	R	SEA
P5330.05	Seizure Action Plan	N	SEA
P6440	Cooperative Purchasing	R	SEA
P7440	School District Security	R	SEA
P7450	Property Inventory	R	SEA
P7510	Use of School Facilities	R	SEA
P8420	Emergency and Crisis Situations	R	SEA
R7510	Use of School Facilities	R	SEA

XIII. Unfinished Business

XIV. New Business

- 2021-2022 School Calendar
- **Indoor Facility Use**

XV. Public Commentary (any topic)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement and/or negotiations related to it

Action may be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2020-2021 Board Goals

1. Develop a process for engaging community stakeholders.
2. Define student achievement.